



NOTICE OF STANDARD OPERATING PROCEDURES in compliance with “Perintah Kawalan Pergerakan Pemulihan” / Recovery Movement Control Order, 1 September 2020 – 31 December 2020

The Government has extended the implementation of the **Recovery Movement Control Order (“RMCO”)** that will take effect from **1 September 2020 to 31 December 2020**.

RMCO allows **Jing An Memorial Village Sdn Bhd (JAMV)** to continue its operations, subject to Standard Operating Procedures (“SOPs”) established by *Majlis Keselamatan Negara (“MKN”)*.

Administrative operations at the Reception Center will continue to be carried out but subject to work and social distancing rules, including the right to take body temperature recordings and contact information of visitors/guests/service providers/suppliers. Any person who records a body temperature exceeding 37.5°C, will not be permitted entry and will be advised to seek immediate medical consultation.

In compliance with the RMCO and MKN’s SOPs, **Service Providers** are to **TAKE NOTICE** that JAMV will **only allow minimal services**, at restricted terms and conditions as follows:

1. Wake services are to remain “low-key”, and restricted to no more than 20 persons at any time (including Sifus and Service team members). It is your responsibility to abide by all latest rulings and protocols on this matter by Governmental Authorities, including any prohibitions.
2. Family members and guests above the age of 70 years old and children below 12 years old are not allowed to attend wake services and funeral processions.
3. Prayers during wake services are to be kept as simple and as brief as possible.
4. Body temperatures and contact information shall be taken of all persons and submitted to JAMV for retention for a period prescribed by MKN’s SOP. Any persons who record a body temperature exceeding 37.5°C, will not be permitted entry and are to be advised to seek immediate medical consultation.
5. Operational hours are from **8am to 10pm**.
6. Light refreshments are allowed.
7. Music Band will not be permitted during funeral processions.
8. Your staff and persons attending these services are required to maintain safe and healthy practices such as regular hand washing and sanitisation, cleaning and disinfection of frequently contacted surfaces, use of face masks, and social distancing.

This Notice is based on current available information and may be revised as new information becomes available or conditions are changed. JAMV will prescribe and comply with any other restrictions or prohibitions that may be imposed by Government that may be announced at any time, to take effect immediately, without notice.

We wish to apologize in advance for any inconveniences you may experience during this period of operational restrictions and request your kind understanding and cooperation.

Help us create a safe space for our community.

Thank you.